

Students Helping Students Funds Request

The UB SSW [Students Helping Students Fund](#) was created to help fellow students through emergencies that might otherwise disrupt a student's progress towards earning their UB SSW degree. It is currently maintained through the Random Acts of Coffee campaign and other donations from students, faculty/staff, and alumni. As a student-funded account, availability of funds may vary.

These funds offer temporary one-time financial assistance for immediate and current emergency situations. Emergencies involve circumstances which are beyond the student's, control such as: death in the family, accident, loss of property, loss of income, or unanticipated educational expenses.

Applying for Assistance

Students in need of assistance need to note the following before applying for funding:

- Funding requests should not be used in place of financial aid, nor should they be considered a means to finance a student's education.
- Each request should include a statement which outlines your specific need, how the fund would alleviate your need, and how the need will be resolved/avoided in future semesters.
- If funded, students will agree to provide receipts - upon request - which document the expenditure of the funds.
- Students may only apply for funding assistance once per academic year.

Examples of situations where Students Helping Students Fund might be utilized:

- *Unanticipated field education expense (e.g. required personal liability insurance, monthly parking costs beyond typically expected/budgeted)*
- *Assistance with replacing textbooks that were lost, stolen, or damaged.*
- *One-time assistance with utility bill for unexpected disconnect or to assist with avoiding disconnect.*
- *NFTA Buss pass for students without reliable transportation to and from field placement locations*
- *Other life emergencies leading to financial distress,*

Please note that the Students Helping Students Fund cannot be utilized for tuition assistance.

If you have any questions or concerns regarding requesting funds, please contact Dana Horne Assistant Dean for Student and Academic Affairs and Director of Student Services at 716-645-1229 or at sw-studentservices@buffalo.edu.


SCHOOL OF SOCIAL WORK
 University at Buffalo *The State University of New York*
STUDENT HELPING STUDENTS
REQUEST FOR FUNDING

COMPLETED FORMS MUST BE SUBMITTED TO THE UBSSW STUDENT SERVICES OFFICE (669A Baldy Hall).
Students may only apply for funding once per academic year.

Name				Date:	
	Last	First			
Mailing Address:	Street Address			Apartment/Unit #	
	City	State	Zip Code		
Phone	E-Mail Address				
UB Person Number:					

Source of Funding:			
How do you fund your education?	Financial Aid/Loans	Self- Funded	Employment/GA Stipend

Which best reflects the need to request funding: (check all that apply)
Financial Hardship:
Loss of Employment (Please explain):

Loss of Funding (Please explain):

Unanticipated educational expense (Please explain):

Other (Please specify):

Amount Requested: \$ _____

Supporting Documentation (If applicable):
Please list below any documents you will be submitting to evidence your need.

All applications for assistance should be submitted to, and will be reviewed by, the Office of Student Services (669A Baldy Hall). Exemptions from these guidelines may be made at the discretion of the Office of Student Services. Student's academic, financial and other relevant information may be used to determine eligibility. All applications will be treated as private and will be shared only on an as-needed basis. Funds are restricted for use for only students enrolled within the UB School of Social Work.

Statement of Need: In the space provided below or in an attached document, please specify your need and how the Students Helping Students Fund may alleviate some of the need. Additionally please outline how the need will be resolved in future semesters.

Student Signature:		Date:	
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UBSSW Only:			
Approved	Not Approved	Evaluated By: _____	Date: _____
<input type="checkbox"/>	<input type="checkbox"/>		

Comments: