

UB School of Social Work Practicum Calendar 2025-2026

Full Time Advanced Student Calendar (Fall 2025 – Spring 2026)

SW 552 Field Instruction 3 & SW 553 Field Instruction 4

| Fall Semester Hours | Spring Semester Hours | Total Hours |
|---------------------|-----------------------|-------------|
| 225 hours | 255 hours | 480 hours |

Students are in practicum 15 hours per week when practicum is in session throughout 2 semesters.

| Fall Semester | Date |
|--|------------------------------------|
| Full Time Advanced Year practicum begins | Week of Monday, August 25, 2025 |
| Labor Day – UB Observed Holiday - no practicum | Monday, September 1 |
| Fall Break – practicum in session this week | Monday, Oct. 13 to Tuesday, Oct.14 |
| Advanced Learning Contracts due in Sonia | Friday, September 19 |
| Fall UBSSW Practicum Recess – no practicum for 1 week | Monday, Nov. 24 to Sunday, Nov. 30 |
| Mid-practicum Evaluation due for students | Friday, December 5 |
| Mid-practicum Evaluation due for educators | Friday, December 12 |
| Fall practicum ends the week ending (Mon – Sun) | Sunday, December 14 |
| Winter UBSSW Practicum Recess – no practicum for 2 weeks | Mon., Dec. 15 to Sun, Dec. 28 |

| Spring Semester | Date |
|---|-----------------------------------|
| Practicum resumes | Week of Monday, December 29, 2025 |
| New Years Day UB Observed Holiday – no practicum | Thursday, January 1, 2026 |
| Career Fair* | Thursday, February 5 |
| MLK Day – UB Observed Holiday - no practicum | Monday, January 19 |
| UB Classes begin for Spring Semester | Wednesday, January 21 |
| Spring UBSSW Practicum Recess – no practicum for 1 week | Mon., March 16 to Sun., Mar 22 |
| Final Evaluation due for students | Friday, April 17 |
| Final Evaluation due for educators | Friday, April 24 |
| Spring practicum ends the week ending (Mon – Sun) | Sunday, May 3 |

Calendar Guidelines

- The Practicum Calendar differs from the Academic Calendar. Student schedules for practicum should correspond with the Practicum Calendar. Hours per semester may vary due to fluctuations with each academic year. Total practicum hours remain the same.
- The Final Evaluation is due before the end of practicum. Submit timesheets with projected hours. However, students are required to attend practicum after this to meet their hourly requirement. Failure to comply can result in a change of grade for Practicum.
- The actual day of the week that practicum begins and ends is determined by the schedule arranged between the student and the agency.
- Students are generally expected to be at their practicum site for an 8-hour day. This is based on 7.5 practicum hours with a half-hour lunch break that is not counted toward practicum hours.
- Recess Periods: Students do not need to make up time for missing (not being at) practicum during the periods on the practicum calendar which designate Fall, Winter or Spring recess specific to practicum. However, students in some agencies, i.e. school settings may need to take the designated Spring Break of the school system versus that of the University at Buffalo. In order to get the minimum required hours, students often need to exchange the time off from UB with that of the school if they do not coincide. It is important to discuss this with the Practicum Educator at the time of interview.
- UB Observed Holidays: If a student's typical practicum day falls on an UB Observed Holiday (the student is typically in practicum on that day of the week), he or she is not required to be in practicum on that day; however, the student is required to make up the hours on an alternate day in that semester.
- Students may need to work their practicum hours around their final exams. It is important to discuss this with the Practicum Educator at the time of interview.
- Please note that the practicum resumes before classroom instruction begins in the Spring semester.
- Be aware of SSW policy related to agency training and potential classroom conflicts: "In the rare event that a student is mandated to attend a practicum training that conflicts

with a scheduled course, the instructor will consider resulting absences as excused and follow university policy (See UB SSW Student Handbook.) In such instances, students will notify the practicum education office or their practicum liaisons about the conflict.

- All practicum hours must be completed within the specific semester.
- *Career Fair – Advanced Year Students who seek employment locally in Erie and Niagara County in New York State can gain insights into various career opportunities in the human services sector, network with professionals who are actively seeking new talent and get your questions answered and make valuable connections for your future career. Field Hours Information: Attendance at this event may qualify as field hours. Please consult with your field educator to confirm if your participation can be credited toward your field requirements. We encourage you to take advantage of this opportunity to expand your professional network and learn about potential employment options in your field.
- See estimated hours on last page.

Estimated Hours

Fall Semester

| Week (Monday to Sunday) | | Estimated Weekly Hours | Estimated Total Hours |
|----------------------------|----------|------------------------|-----------------------|
| 08/25/25 | 08/31/25 | 15 | 15 |
| 09/01/25 | 09/07/25 | 15 | 30 |
| 09/08/25 | 09/14/25 | 15 | 45 |
| 09/15/25 | 09/21/25 | 15 | 60 |
| 09/22/25 | 09/28/25 | 15 | 75 |
| 09/29/25 | 10/05/25 | 15 | 90 |
| 10/06/25 | 10/12/25 | 15 | 105 |
| 10/13/25 | 10/19/25 | 15 | 120 |
| 10/20/25 | 10/26/25 | 15 | 135 |
| 10/27/25 | 11/02/25 | 15 | 150 |
| 11/03/25 | 11/09/25 | 15 | 165 |
| 11/10/25 | 11/16/25 | 15 | 180 |
| 11/17/25 | 11/23/25 | 15 | 195 |
| 11/24/25 | 11/30/25 | 0 | 195 |
| 12/01/25 | 12/07/25 | 15 | 210 |
| 12/08/25 | 12/14/25 | 15 | 225 |
| 12/15/25 | 12/21/25 | 0 | 225 |
| 12/22/25 | 12/28/25 | 0 | 225 |
| Total Fall Semester | | 225 | |

Spring Semester

| Week (Monday to Sunday) | | Estimated Weekly Hours | Estimated Total Hours |
|---------------------------------|----------|------------------------|-----------------------|
| 12/29/25 | 01/04/26 | 15 | 240 |
| 01/05/26 | 01/11/26 | 15 | 255 |
| 01/12/26 | 01/18/26 | 15 | 270 |
| 01/19/26 | 01/25/26 | 15 | 285 |
| 01/26/26 | 02/01/26 | 15 | 300 |
| 02/02/26 | 02/08/26 | 15 | 315 |
| 02/09/26 | 02/15/26 | 15 | 330 |
| 02/16/26 | 02/22/26 | 15 | 345 |
| 02/23/26 | 03/01/26 | 15 | 360 |
| 03/02/26 | 03/08/26 | 15 | 375 |
| 03/09/26 | 03/15/26 | 15 | 390 |
| 03/16/26 | 03/22/26 | 0 | 390 |
| 03/23/26 | 03/29/26 | 15 | 405 |
| 03/30/26 | 04/05/26 | 15 | 420 |
| 04/06/26 | 04/12/26 | 15 | 435 |
| 04/13/26 | 04/19/26 | 15 | 450 |
| 04/20/26 | 04/26/26 | 15 | 465 |
| 04/27/26 | 05/03/26 | 15 | 480 |
| Total Spring Semester | | 255 | |
| Total for Both Semesters | | 480 | |