

UB School of Social Work Practicum Calendar 2025-2026 Foundation

Full Time and Part Time Foundation Student Calendar (Fall 2025 – Spring 2026)

SW 550 Field Instruction 1 & SW 551 Field Instruction 2

Fall Semester Hours	Spring Semester Hours	Total Hours
165 hours	255 hours	420 hours

Students are in practicum 15 hours per week when practicum is in session throughout 2 semesters.

Fall Semester	Date
Foundation Year practicum begins	Week of Monday, September 22
Fall Break	Monday, October 13 to Tuesday, October 14
Foundation Learning Contracts due in Sonia	Friday, October 17
Fall Practicum Recess - no practicum for 1 week	Monday, November 24 to Sunday, November 30
Mid-placement Evaluation due for students	Friday, December 5
Mid-placement Evaluation due for educators	Friday, December 12
Fall practicum ends the week ending (Mon – Sun)	Sunday, December 14
Winter Practicum Recess - no practicum for ~2 weeks	Monday, December 15 to Sunday, December 28, 2025
Spring Semester	Date
Practicum resumes	Week of Monday, December 29, 2025
Practicum Education Fair* (foundation students)	Thursday, February 5
MLK Day – UB Observed Holiday - no practicum	Monday, January 19
UB Classes begin for Spring Semester	Week of Wednesday, January 21
Spring Practicum Recess - no practicum for 1 week	Monday, March 16 to Sun, March 22
Final Evaluation due for students	Friday, April 17
Final Evaluation due for educators	Friday, April 24
Spring practicum ends the week ending (Mon – Sun)	Sunday, May 3

Calendar Guidelines

- The Practicum Calendar differs from the Academic Calendar. Student schedules for practicum should correspond with the Practicum Calendar. Hours per semester may vary due to fluctuations with each academic year. Total practicum hours remain the same.
- The Final Evaluation is due before the end of practicum. Submit timesheets with projected hours. However, students are required to attend practicum after this to meet their hourly requirement. Failure to comply can result in a change of grade for Practicum.
- The actual day of the week that practicum begins and ends is determined by the schedule arranged between the student and the agency.
- Students are generally expected to be at their practicum site for an 8-hour day. This is based on 7.5 practicum hours with a half-hour lunch break that is not counted toward practicum hours.
- Recess Periods: Students do not need to make up time for missing (not being at) practicum during the periods on the practicum calendar which designate Fall, Winter or Spring recess specific to practicum. However, students in some agencies, i.e. school settings may need to take the designated Spring Break of the school system versus that of the University at Buffalo. In order to get the minimum required hours, students often need to exchange the time off from UB with that of the school if they do not coincide. It is important to discuss this with the Practicum Educator at the time of interview.
- UB Observed Holidays: If a student's typical practicum day falls on an UB Observed Holiday (the student is typically in practicum on that day of the week), he or she is not required to be in practicum on that day; however, the student is required to make up the hours on an alternate day in that semester.
- Students may need to work their practicum hours around their final exams. It is important to discuss this with the Practicum Educator at the time of interview.
- Please note that the practicum resumes before classroom instruction begins in the Spring semester.
- Be aware of SSW policy related to agency training and potential classroom conflicts: "In the rare event that a student is mandated to attend a practicum training that conflicts with a scheduled course, the instructor will consider resulting absences as excused and follow university policy (See UB SSW Student Handbook.) In such instances, students will

notify the practicum education office or their practicum liaisons about the conflict.

- All practicum hours must be completed within the specific semester.
- *Career Fair – Advanced Year Students who seek employment locally in Erie and Niagara County in New York State can gain insights into various career opportunities in the human services sector, network with professionals who are actively seeking new talent and get your questions answered and make valuable connections for your future career. Field Hours Information: Attendance at this event may qualify as field hours. Please consult with your field educator to confirm if your participation can be credited toward your field requirements. We encourage you to take advantage of this opportunity to expand your professional network and learn about potential employment options in your field.
- See estimated hours on last page.

Estimated Hours

Fall Semester

Week (Monday to Sunday)		Estimated Weekly Hours	Estimated Total Hours
08/25/25	08/31/25	0	0
09/01/25	09/07/25	0	0
09/08/25	09/14/25	0	0
09/15/25	09/21/25	0	0
09/22/25	09/28/25	15	15
09/29/25	10/05/25	15	30
10/06/25	10/12/25	15	45
10/13/25	10/19/25	15	60
10/20/25	10/26/25	15	75
10/27/25	11/02/25	15	90
11/03/25	11/09/25	15	105
11/10/25	11/16/25	15	120
11/17/25	11/23/25	0	120
11/24/25	11/30/25	15	135
12/01/25	12/07/25	15	150
12/08/25	12/14/25	15	165
12/15/25	12/21/25	0	165
12/22/25	12/28/25	0	165
Total Fall Semester		165	

Spring Semester

Week (Monday to Sunday)		Estimated Weekly Hours	Estimated Total Hours
12/29/25	01/04/26	15	180
01/05/26	01/11/26	15	195
01/12/26	01/18/26	15	210
01/19/26	01/25/26	15	225
01/26/26	02/01/26	15	240
02/02/26	02/08/26	15	255
02/09/26	02/15/26	15	270
02/16/26	02/22/26	15	285
02/23/26	03/01/26	15	300
03/02/26	03/08/26	15	315
03/09/26	03/15/26	15	330
03/16/26	03/22/26	0	330
03/23/26	03/29/26	15	345
03/30/26	04/05/26	15	360
04/06/26	04/12/26	15	375
04/13/26	04/19/26	15	390
04/20/26	04/26/26	15	405
04/27/26	05/03/26	15	420
Total Spring Semester		255	
Total for Both Semesters		420	