

Outside Field Educator Monthly Progress Note

Month/Year

Student Name:		Dates of Visits:	
Outside Field Educator:			
Task Supervisor:			
Agency Name:			

Please provide a summary of these meetings as indicated below. Bi-weekly meetings should be held with both field educator & task supervisor present.

Please submit this form monthly to Laura Lewis, Director of Field Education at lalewis@buffalo.edu or by mail to: Laura Lewis
685 Baldy Hall
Buffalo, NY 14260

1. Is the task supervisor included in bi-weekly meetings? Yes No
Please explain if not.

2. Briefly summarize content of supervision meetings conducted jointly, with Task Supervisor.

3. Are there any significant concerns, i.e. attendance? Please describe.

4. If there are problems, has the Faculty Liaison been contacted? (The outside Field Educator should contact Faculty Liaison whenever problems arise in the field placement, i.e. required hours are not met.) Please explain.

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