# Lecture

### STRENGTHS:

- presents factual material in direct, logical manner
- contains experience which inspires
- stimulates thinking to open discussion
- useful for large groups

## LIMITATIONS:

- experts are not always good teachers
- audience is passive
- learning is difficult to gauge
- communication in one way

### PREPARATION:

- needs clear introduction and summary
- needs time and content limit to be effective
- should include examples, anecdotes

## Lecture with Discussion

### STRENGTHS:

- involves audience at least after the lecture
- audience can question, clarify & challenge

### LIMITATIONS:

- time may limit discussion period
- quality is limited to quality of questions and discussion

### **PREPARATION:**

- requires that questions be prepared prior to discussion

### **Panel of Experts**

### STRENGTHS:

- allows experts to present different opinions
- can provoke better discussion than a one person discussion
- frequent change of speaker keeps attention from lagging

### LIMITATIONS:

- experts may not be good speakers
- personalities may overshadow content
- subject may not be in logical order

## PREPARATION:

- facilitator coordinates focus of panel, introduces and summarizes
- briefs panel

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## Brainstorming

### STRENGTHS:

- listening exercise that allows creative thinking for new ideas
- encourages full participation because all ideas equally recorded
- draws on group's knowledge and experience
- spirit of congeniality is created
- one idea can spark off other other ideas

# LIMITATIONS:

- can be unfocused
- needs to be limited to 5 7 minutes
- people may have difficulty getting away from known reality
- if not facilitated well, criticism and evaluation may occur

## PREPARATION:

- facilitator selects issue
- must have some ideas if group needs to be stimulated

# Videotapes

### STRENGTHS:

- entertaining way of teaching content and raising issues
- keep group's attention
- looks professional
- stimulates discussion

## LIMITATIONS:

- can raise too many issues to have a focused discussion
- discussion may not have full participation
- only as effective as following discussion

### PREPARATION:

- need to set up equipment
- effective only if facilitator prepares questions to discuss after the show

### **Class Discussion**

## STRENGTHS:

- pools ideas and experiences from group
- effective after a presentation, film or experience that needs to be analyzed
- allows everyone to participate in an active process

## LIMITATIONS:

- not practical with more that 20 people
- few people can dominate
- others may not participate
- is time consuming
- can get off the track

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### PREPARATION:

- requires careful planning by facilitator to guide discussion
- requires question outline

### **Small Group Discussion**

### STRENGTHS:

- allows participation of everyone
- people often more comfortable in small groups
- can reach group consensus

### LIMITATIONS:

- needs careful thought as to purpose of group
- groups may get side tracked

### PREPARATION:

- needs to prepare specific tasks or questions for group to answer

# **Case Studies**

# STRENGTHS:

- develops analytic and problem solving skills
- allows for exploration of solutions for complex issues
- allows student to apply new knowledge and skills

### LIMITATIONS:

- people may not see relevance to own situation
- insufficient information can lead to inappropriate results

## PREPARATION:

- case must be clearly defined in some cases
- case study must be prepared

## **Role Playing**

# STRENGTHS:

- introduces problem situation dramatically
- provides opportunity for people to assume roles of others and thus appreciate another point of view
- allows for exploration of solutions
- provides opportunity to practice skills

## LIMITATIONS:

- people may be too self-conscious
- not appropriate for large groups
- people may feel threatened

### PREPARATION:

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### Strengths and Limitations of Teaching Methods

- trainer has to define problem situation and roles clearly
- trainer must give very clear instructions

### **Report-Back Sessions**

#### STRENGTHS:

- allows for large group discussion of role plays, case studies, and small group exercise
- gives people a chance to reflect on experience
- each group takes responsibility for its operation

### LIMITATIONS:

- can be repetitive if each small group says the same thing

#### PREPARATION:

- trainer has to prepare questions for groups to discuss

#### Worksheets/Surveys

STRENGTHS:

- allows people to thing for themselves without being influences by others
- individual thoughts can then be shared in large group

LIMITATIONS:

- can be used only for short period of time

#### PREPARATION:

- facilitator has to prepare handouts

### **Index Card Exercise**

### STRENGTHS:

- opportunity to explore difficult and complex issues

#### LIMITATIONS:

- people may not do exercise

### PREPARATION:

- facilitator must prepare questions

### **Guest Speaker**

STRENGTHS:

- personalizes topic

- breaks down audience's stereotypes

### LIMITATIONS:

- may not be a good speaker

#### **PREPARATION:**

- contact speakers and coordinate
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- introduce speaker appropriately

# Values Clarification Exercise

# STRENGTHS:

- opportunity to explore values and beliefs
- allows people to discuss values in a safe environment
- gives structure to discussion

### LIMITATION:

- people may not be honest
- people may be too self-conscious

## PREPARATION:

- facilitator must carefully prepare exercise
- must give clear instructions
- facilitator must prepare discussion questions